

FOOTNOTES:	
<p>SFHN/ CBHS  Regents of the University of California (Citywide Employment Program)</p>	<p>The requested action is the approval of a contract modification to (1) extend the full contract term by 3.25 years, from 1/1/16-12/31/17 to 1/1/16-10/31/20, and (2) provide a corresponding funding increase of \$2,392,675, bringing the total contract amount from \$1,023,800 to \$3,826,452 (including a 12% contingency of \$409,977).</p> <p><u>Reason for Increase:</u> This contract was awarded under RFQ 11-2015, and became effective January 1, 2016 - June 30, 2016, or six months in FY15-16. The increase in annual funding of \$448,400, from \$287,500 in FY15-16 to \$736,300 in FY16-17, reflects an annualization of funding for the full fiscal year (\$287,000), an increase in the minimum wage paid to participants in the six month internship program (\$105,000), and an increase for collaborating partners under subcontract to UCSF, including the San Francisco Study Center, which assists with staffing and operating expense administration (\$56,800). Of the annual compensation of \$736,300, a total of \$375,000 is City General Fund support and the balance of \$361,000 is State Mental Health Services Act (MHSA) funding.</p>
<p>SFHN/ ZSFGH, LHH  Supplemental Health Care</p>	<p>The requested action is the approval of a 5-year contract in the amount of \$5,544,000 to provide as-needed registry services for Physical, Occupational Therapists, Physical Therapy Assistants and Speech Language Pathologists for ZSFG and Laguna Honda Hospital patients for the period of 1/1/17 through 12/31/21. The vendor was recently selected under RFP 21-2016, and has provided services to the Department under an immediately previous contract. As this is a newly executed contract, the annual funding amounts are included for comparison purposes. Utilization varies due to the need to provide services during peak workloads and unanticipated staff absences.</p> <p><u>Reason for Increase:</u> The proposed contract has increased by \$207,082 annually to reflect actual historical usage levels. The funding increase was supported primarily through a reallocation of funding from the vendor, Preferred Health Care, which under-utilized its full allocation. The remaining balance of funding to support the increase is through the reallocation of existing professional service funding. Both vendors provide the same services.</p>
<p>SFHN/ ZSFGH, LHH  Preferred Health Care</p>	<p>The requested action is the approval of 5-year contract in the amount of \$5,040,000 to provide as-needed registry services for Physical, Occupational Therapists, Physical Therapy Assistants and Speech Language Pathologists for ZSFG and Laguna Honda Hospital patients for the period of 1/1/17 through 12/31/21. The vendor was recently selected under RFP 21-2016, and has provided services to the Department under an immediately previous contract. As this is a newly executed contract, the annual funding amounts are included for comparison purposes. Utilization varies due to the need to provide services during peak workloads and unanticipated staff absences.</p> <p><u>Reason for Increase:</u> The proposed contract was decreased by \$140,000 annually to reflect actual historical usage. The decreased funds were reallocated to Supplemental Health Care, to support its historical usage patterns.</p>
<p>SFHN/AC /MCH/ Nutrition  San Francisco Unified School District (SFUSD)</p>	<p>The requested action is the approval of contract in the amount of \$913,920 for the period 10/1/16 through 9/30/19 to provide nutrition education and physical activity opportunities for children in the San Francisco Unified School District (SFUSD). The vendor was recently selected under RFP 19-2016, and has provided services to the Department under an immediately previous contract.</p> <p><u>Reason for Decrease:</u> The annual decrease of \$676,000 reflects a reduction in available State grant funding for the Supplemental Nutrition Assistance Program (SNAP) program. To maintain some of the services, however, the SFUSD will utilize teachers who have been previously trained in providing nutrition education to disseminate nutrition education materials to students who are not reached directly by project staff.</p>

Health Commission Contracts Report

February 2017

Div.	Contractor	Target Population; Description of Services	UOS (annual)	UDC/ NOC (annual)	Ct. Term	Total Contract Amount With Contingenc	Annual or Mod	Funding Source	Prior Annual Amt. without Contingenc	Prop. Annual Amt. without Contingenc	Annual Difference \$	Annual Difference %	Selection Type
SFHN/ CBHS	Regents of the University of California (Citywide Employment Program)	Vocational training program (pre-employment and employment-training) for adults receiving behavioral health services through BHS, with a focus on consumers interested in future employment in the food and landscaping industries. Classroom training and paid work experience are provided at BHS and BHS-funded locations.	N/A	N/A	01/01/16-10/31/20	#####	Annual	General Fund and MHSA	\$ 287,500	\$ 736,300	\$ 448,800	156.1%	RFP 11-2015
SFHN/ ZSFGH, LHH	Supplemental Health Care	Registry for as-needed physical, occupational therapists, physical therapy assistants and speech language pathologists	16,640	4,664	01/01/17-12/31/21	\$5,544,000	Annual	General Fund	\$ 892,918	\$1,100,000	\$ 207,082	23.2%	RFQ 21-2016
SFHN/ ZSFGH, LHH	Preferred Health Care	Registry for as-needed physical, occupational therapists, physical therapy assistants and speech language pathologists	14,040	3,904	01/01/17-12/31/21	\$5,040,000	Annual	General Fund	\$1,040,000	\$ 900,000	\$ (140,000)	-13.5%	RFQ 21-2016
SFHN/AC /MCH/ Nutrition	San Francisco Unified School District (SFUSD)	Nutrition education and physical activity opportunities for children from SFUSD and eligible households	32,000	3,500	10/01/16-09/30/19	\$913,920	Annual	Supplemental Nutrition Assistance Program (SNAP) Grant	\$ 948,000	\$ 272,000	\$ (676,000)	-71.3%	RFP 19-2016

(continued)

**KEY for Monthly Contracts Report:**

Column Heading	Explanation
Section	This represents the area of the DPH with whom the contractor/vendor is contracting. Specifically, it identifies both the section, and the Division of the section where the contract (see key to acronyms below).
Contractor	The name of the agency contracting for the services, as shown in NFAMIS and the contract boilerplate.
Target Population; Description of Services	Brief description of services and target population, as shown in the contract (if there is no target population, e.g., if the services are provided directly and only to DPH, then only services will be shown).
UDCs/NOCs	UDC: Number of Unduplicated Clients projected to be served in one year; NOC: Number of Clients projected to be served in one year (may include duplicated clients, i.e., the same client receiving services more than once). Note: UDCs/NOCs will only be shown if they are included in the contract. The number of UDCs/NOCs shown are those projected to be provided if the requested contract or contract modification is approved.
Contract Term	The term of the entire contract.
Total Contract	The total value of the contract, including the contingency, for the full contract term, also referred to as the "Not To Exceed (NTE)" or total contract amount.
Annual/Mod.	Annual: A request made to implement annual allocations from the DPH budget; the legal instrument may be an original agreement or an amendment/modification. Mod.: Any modification/amendment to a contract other than an "annual" and which requires Health Commission approval.
Funding Source	The source of funds for the variance shown in the Difference column.  GF: Funding which originates from the City and County's General Fund MediCal: Includes all types of MediCal (Federal, State, Drug, EPSDT, etc.) Realignment: State monies Grant: Federal, State, Local or private grants; should include name of grantor (e.g., "grant/CDC") Work Order: Funding received from other City departments; should include name of department (e.g., "Work Order-Human Services") MHSA: State Mental Health Services Act monies (also sometimes referred to as "Prop. 63" monies) RWPA: Federal Ryan White grants CDC: Federal Centers for Disease Control grants SAMHSA: Federal Substance Abuse and Mental Health Services Administration grants
Prior	- For contracts which receive regular annual funding allocations or renewals: [This applies especially to most contracts with Community Based Organizations (CBOs) providing services to the public.]  "Prior" refers to the contract amount for the immediately prior 12 month contract funding period. (For instance, for contracts which follow the City Fiscal Year, if the request to approve is for FY14-15, then "prior" refers to FY13-14.) The same methodology applies for Calendar Year contracts. If the request is for approval of a contract being establishing for the first time under an RFP, but the service is a continuation of the same services under the prior RFP, then "prior" refers to the amount allocated under the previous RFP, in order to facilitate comparison. If the request is for a modification, then "prior" refers to the currently approved annual contract amount, prior to approval of the proposed modification.  - The Contingency amount is not included.  - ("Annual" approval is also sometimes used in reference to "renewals.")
Proposed	For most contracts with CBOs, "proposed" refers to the annual amount requested.  For non-CBO contracts, "proposed" may refer to an annualized average amount (the total contract amount divided by the total term).  The Contingency amount is not included.
Difference	The variance between the Prior and the Proposed amounts.
Selection Type	RFP: Request for Proposals RFQ: Request for Qualifications Sole Source: Sole source of the services needed; no competitive solicitation (RFP or RFQ) has been done.
* (asterisk)	An asterisk (****) is used to indicate when a contract or modification requires Board of Supervisors approval. The Health Commission must approve all contracts before approval is requested of the Board of Supervisors.
Footnotes	Footnotes include a description of the reasons for any changes indicated in the "Difference" column, shown as "Reason for Increase/Decrease," and if the contract is requested as a Modification, the "Reason for Modification."  Footnotes also include "Reason for Sole Source," briefly explaining why the needed services are not available from any other source.  If the contract does not include a contingency, the footnote should include an explanation.
<b>Health Commission Approval Requirements</b>	
When approval needed	Health Cm. approval is needed when either the total contract amount is over \$50,000, or there is a change to the total contract amount of 10% or more as compared to that most recently approved by the Commission.
How approval requested	If a contract or contract modification is for either a vendor or services which are new to the DPH, the contract or modification must be calendared for approval as a separate agenda item, and should not appear on the monthly contracts report.  If a contract or contract modification is for either a vendor or services which are NOT new to the DPH, the contract or modification may be calendared for approval as part of the monthly contracts report.
Who must attend	If a contract is calendared for approval as a separate agenda item, both the program manager and contractor's representative should attend the Health Commission Finance Committee meeting. If the contract is approved at the Finance Committee meeting and there are no further questions, the program manager and contractor's representative are not required to attend the full Commission meeting at which final approval of the contract is calendared.  If a contract is calendared for approval as part of the monthly contracts report, only the program manager is required to attend the Health Commission Finance Committee meeting. A presentation is not necessary, but the program manager should be prepared to answer commissioner's questions on the contract.
Where meetings held	The Health Commission Finance Committee meeting is usually held at 101 Grove Street, in Room 302. However, this varies a few times each year. Date, time and location of the meeting should be confirmed prior to the meeting. Meeting agendas may be found online here: <a href="http://www.sfdph.org/dph/comung/aboutdph/hc/nextMeeting.asp">http://www.sfdph.org/dph/comung/aboutdph/hc/nextMeeting.asp</a>
DIV:	Division

<b>DPH</b>	<b>Department of Public Health</b>
DPH/Finance	Department of Public Health/Finance
DPH/IT	Department of Public Health/Information Technology
DPH/HR	Department of Public Health/Human Resources
DPH/COMP	Department of Public Health/Compliance
DPH/PP	Department of Public Health/Policy and Planning
<b>SFHN</b>	<b>San Francisco Health Network</b>
SFHN/SFGH	San Francisco Health Network/San Francisco General Hospital
SFHN/LHH	San Francisco Health Network/Laguna Honda Hospital
SFHN/MgdC	San Francisco Health Network/Managed Care
SFHN/Trans	San Francisco Health Network/Transitions
SFHN/Trans/HUH	Transitions/Housing and Urban Health
SFHN/AC/PC	San Francisco Health Network/Ambulatory Care/Primary Care
SFHN/CBHS	San Francisco Health Network/Ambulatory Care/Behavioral Health Services
SFHN/AC/MCH	San Francisco Health Network/Ambulatory Care/Maternal and Child Health
SFHN/AC/JHS	San Francisco Health Network/Ambulatory Care/Jail Health Services
SFHN/AC/HHS	San Francisco Health Network/Ambulatory Care/HIV Health Services
<b>PHD</b>	<b>Population Health Division</b>
PHD/CHPEP	Population Health Division/Community Health Equity and Promotion
PHD/PHPR	Population Health Division/Public Health Preparedness and Response
PHD/LI	Population Health Division/Center for Learning and Innovation
PHD/PHR	Population Health Division/Center for Public Health Research
PHD/EQI	Population Health Division/Office of Equity and Quality Improvement
PHD/EHPES	Population Health Division/Environmental Health Protection, Equity and Sustainability
PHD/DPC	Population Health Division/Disease Prevention and Control
PHD/EMS	Population Health Division/Emergency Medical Services
PHD/RES	Population Health Division/Applied Research, Community Health Epidemiology and Surveillance
PHD/BRID	Population Health Division/Bridge HIV